

## JOB DESCRIPTION

Job Designation:	Residential Child Care Practitioner Grade B
Salary:	14 892 - 18 819
Reports to:	<b>Registered Manager</b>
Main Purpose of Job	To be a part of a team offering a comprehensive residential service to children and young people, the aim being to ensure the physical, social and emotional care, and development of the young residents and the establishments.

### Main Duties and Responsibilities:

- To carry out duties in line with The Beaufort Projects Ltd policies and procedures.
- To act as a key worker to specific young people.
- To promote structure, boundaries and domestic routines within the home.
- Working in line with young peoples care plans.
- Assisting in health promotion and personal hygiene development of the Young People.
- To work in accordance with the National Minimum Care Standards for Children's homes and co-operate with any inspection process.
- Provide a positive role model for the young people, presenting yourself in a highly professional manner.
- Work in partnership with other agencies to the benefit of the young people.
- Participate in, and complete reports for, Statutory Reviews and meetings concerning the young people.
- Undertake relevant training programmes as required by the National Minimum Care Standards.
- Complete and maintain administrative records as required by the home.
- Provide and participate in leisure activities in line with the care plans of the young people.
- Develop and maintain appropriate working relationships with families.
- Attend and participate in supervision and staff meetings as required in the National Minimum Care Standards.
- Work in partnership with colleagues and other professional to meet the social, emotional, education, health and mental health needs of young people.
- Awareness and responsibility for the Health and Safety of the home, young people and yourself.
- Supporting young people with education in a non-teaching capacity.
- Support for the Alternative Curriculum and Curriculum Enrichment. The post holder may be reasonably be expected to undertake other duties commensurate with the level of responsibility that may be allocated from time to time. It is the responsibility of the post holder to comply with Health and Safety and Equal Opportunities requirements at all times.

### Other Requirements

#### General Statement

The above duties and responsibilities do not include or define all tasks that may be required by the postholder. The duties and responsibilities may vary without changing the general character of the duties or the level of responsibility entailed.

#### Equal Opportunities

The Beaufort Projects Ltd supports Equal Opportunities in Employment and opposes all forms of unlawful discrimination on grounds such as colour, race, nationality, ethnic or national origin, sex, marital status, disability, sexual orientation, religion or belief and age. You are expected to comply at all times to the Companies EO Policy and Guide to Equality document.

The above job description forms part of your Main . Terms and Conditions of Employment. The Company reserves the right to vary duties and responsibilities at anytime.

**PERSON SPECIFICATION**

Job Designation: **Residential Support Worker**

Salary: 14 892 - 18 819

Reports to: **Registered Manager**

	ESSENTIAL	DESIRABLE	VERIFIED BY
<b>Qualifications</b>			
Educated to GCSE standard or equivalent.	E		Application Form/ Certificate
NVQ 3 in Children and Young People. (Commitment to obtain this qualification essential).		D	Application Form/ Certificate
<b>Skills</b>			
Effective communication skills with colleagues, outside agencies, children and families.	E		Application Form/ Interview
Good interpersonal skills.	E		Interview
To work as part of a team and use own initiative when required.	E		Application Form/ Interview
Flexibility.	E		Application Form/ Interview
Reporting and recording to a high standard.	E		Application Form/ Interview
<b>Knowledge</b>			
An understanding of the needs of young people in public care.	E		Application Form/ Interview
Knowledge of the National Minimum Care Standards.		D	Application Form/ Interview
Knowledge of the Children Act 2004.		D	Application Form/ Interview
Knowledge of the work of other agencies involved with children in public care.		D	Application Form/ Interview
Understanding the principles of safeguarding and child protection.		D	Application Form/ Interview
<b>Ability</b>			
To form professional and positive relationships with children and young people.	E		Application Form/ Interview
The ability to deal with difficult situations and make	E		Application

appropriate decisions in line with the policies and procedures of the home. Form/ Interview

To learn quickly and absorb information in relation to working with children and young people. E Application Form/ Interview

To ask for guidance and support, and to admit mistakes. E Application Form/ Interview

**Other Requirements**

Full UK Driving Licence. E Application Form/ Interview

Ability to work shifts including weekends and evenings and sleep ins. E Interview

A willingness to participate in all in house training. E Application Form/ Interview